

**THE WAGNALLS MEMORIAL
BOARD OF DIRECTOR'S ANNUAL MEETING
WEDNESDAY, MAY 26, 2010**

The Board of Directors held its annual meeting on Wednesday, May 26, 2010 at 7:00 p.m. with the following board members present: Mr. William B. Weimer, Vice-Chairman; Ms. Amy L. Kruse, Secretary/Treasurer; Mr. David L. Wynkoop, Mr. John H. Rogers, Mrs. Carol D. Middaugh, Mr. William B. Weimer, Mr. Kenneth E. Ellinger and Mr. George M. Sheehan. Mr. Jared J. McGill, Chairman and Ms. Theresa M. Krooner were absent. Ms. M. Ellen Gruber, Executive Director, and Mrs. Sandra K. Hall, Accountant/Library Fiscal Officer, were also present. Guests included Mrs. Tami Morehart, Children's Librarian; Mrs. Linda Burgess, Non-Fiction Librarian/Cataloguer; Mrs. Patty Drodofsky, Volunteer Coordinator; Scholarship Recipients, Volunteers and Members of the Public.

Vice-Chairman Weimer called the meeting to order at 7:00 p.m. since Chairman McGill was not able to attend. The meeting opened with the Pledge of Allegiance, and then Vice-Chairman Weimer welcomed those present. The Board Members, Ms. Gruber, and Mrs. Hall introduced themselves while attendance was taken by Mrs. Hall.

MINUTES AND FINANCIAL REPORTS:

The Board and public reviewed the minutes for the April 26 regular meeting. Ms. Kruse motioned, seconded by Mrs. Middaugh, to accept the minutes. The motion passed.

Mr. Sheehan presented the Monthly Portfolio Gain/Loss Report as of 04/30/10, the Transfers Report as of 05/24/10, and the Investment Summary Report as of 05/25/10. Mr. Rogers then presented the Summary Financial Data as of April 30, 2010, prepared by Mr. Craig Howell, CPA. Chairman Weimer stated that the detailed information could be provided if anyone would like to see it. Mrs. Hall presented the April Check Registers for the Foundation and Library. Mr. Rogers pointed out the high cost of the utilities. Mr. Wynkoop motioned, seconded by Mr. Sheehan, to approve the Financial Reports. The motion passed.

Ms. Gruber presented a report showing the decrease in Contributions Received since 2007. She reported that the YTD Contributions Received for 2010 was one-third less than in 2007.

LIBRARY:

Mrs. Middaugh presented the May PLF distribution reports. She reported that the May check was larger than usual due to April tax revenues, and that the Library usually receives about \$20,000 per month. She then presented a report showing a decrease of 8.4% from last year and a 14.9% decrease YTD in the PLF.

The Board then reviewed the April Library Bank Reconciliations. Mrs. Middaugh then motioned, seconded by Mr. Wynkoop, to approve the Bank Reconciliations. The motion passed.

Mrs. Middaugh then presented the Library Statistical Report. She reported that the numbers were down from last month probably due to patrons being in "summer mode". She reported that the Computer Lab Usage was on the report for the first time and it showed approximately two patrons used each computer per day.

Mrs. Tami Morehart, long-time Children's Librarian, reported on the Summer Reading Program and the Photography contest, sponsored by the Friends of the Library. She presented a calendar of summer programs and the Contest Rulest. She also reported that a fellow employee, Tamalin Burkhart, had painted and donated the children's pictures that were being displayed on the wall during this meeting. These pictures, along with several others Ms. Burkhart was painting, would soon be hung in the stairwell leading to the Children's Library.

Mrs. Linda Burgess, Non-Fiction Librarian/Cataloguer, reported on the Non-Fiction Library. She reported that since the Non-Fiction Library had moved down to the main floor the number of patrons using the Reference Library had increased. She then presented information on services that were available at the Library for free or a nominal charge. Ms. Gruber complimented Mrs. Burgess on the level of service she provides to patrons.

OLD BUSINESS:

The Board then reviewed the April bank reconciliations for the Foundation. Mr. Rogers then motioned, seconded by Mr. Wynkoop, to accept the Bank Reconciliations. The motion passed.

Mr. Wynkoop then presented the April Room Usage Report and the Volunteer Hours Report. He reported that quite a few new volunteers had been added, some of which were former employees, but that more were always welcome if anyone would like to volunteer.

NEW BUSINESS:

Chairman Weimer then reported that three community leaders had agreed to co-chair a Preserve the Legacy Campaign, those being Mr. Dick Weiser, Mr. John Rogers, and Mr. Bill Boving.

Ms. Gruber then presented information on the "Spotlight on Literature" Children's Theatre Acting Classes Summer Camp to be held July 19-22 from 9-noon.

Ms. Gruber then announced a change to the Agenda, in that the 2010-2011 Scholarship Awards would come before the Volunteer Recognition to accommodate some recipients who had other commitments that evening.

Ms. Gruber then introduced Mr. George Hensley of the American Legion to present the American Legion Post 677 \$1,000 Scholarship to William "Gerrett" McWhorter, who came forward to receive the award. Mr. Hensley reported that the Legion would be distributing additional proceeds from its legal gambling to Wagnalls in October, along with some other local 501(c) 3 charities.

The Mabel Wagnalls Jones \$1,000 Scholarship was awarded to Keri Leigh Baughman, who was not able to attend since she was currently taking finals at OU. Chairman Weimer presented The Mabel Wagnalls Jones \$500 Scholarship to Amy L. Ignaszewski, who came forward to receive the award. Mr. Dick Weiser presented The A.B. & Hazel C. Weiser \$1,000 Scholarship to Alyssa J. Burns, who came forward to receive the award. Chairman Weimer presented The Charles V. Moore \$500 Scholarship to Rebekah A. Freitag, who came forward to receive the award. Ms. Gruber presented the Phyllis E. Heister \$500 Scholarship to Aaron E. McGraw, who came forward to receive the award.

Ms. Gruber then introduced Mrs. Patty Drodofsky, "Volunteer" Volunteer Coordinator, to present the Volunteer Awards. Mrs. Drodofsky reported that the volunteer group had been started to preserve Mabel's legacy and that currently there were about 16 volunteers in the program. She presented certificates to the volunteers who were present. Ms. Gruber then honored Mrs. Patty Drodofsky, Mrs. Terri Sheehan, and Mr. Robert Shamansky with the 2010 Tribute of Love Volunteer Awards. Ms. Gruber introduced Mrs. Elise Stone, who had recently retired as longtime Technical Processor, who spoke highly of Mr. Shamansky and all of the help he had given her. Ms. Gruber then introduced Mrs. Tamalin Burkhart as the volunteer painter of the Children's Pictures. Finally, Ms. Gruber thanked the Board for all of the hours they spend volunteering in service to Wagnalls.

With that, the meeting was adjourned at 8:05 p.m. with a reception immediately following.

Sandra K. Hall, Recording Secretary

Jared J. McGill, Chairman

Amy L. Kruse, Secretary/Treasurer