

**THE WAGNALLS MEMORIAL  
BOARD OF DIRECTOR'S ANNUAL MEETING  
MONDAY, MAY 23, 2011**

The Board of Directors held its annual meeting on Monday, May 23, 2011 at 6:30 p.m. with the following board members present: Mr. George M. Sheehan, Vice-Chairman; Mr. David L. Wynkoop, Mrs. Carol D. Middaugh, Mr. William B. Weimer, and Mr. Todd C. Brausch. Mr. Jared J. McGill, Chairman, and Ms. Amy L. Kruse, Secretary/Treasurer, were absent. Ms. M. Ellen Gruber, Executive Director, and Mrs. Sandra K. Hall, Accountant/Library Fiscal Officer, were also present. Guests included Mrs. Tami Morehart, Children's Librarian; Mrs. Linda Burgess, Non-Fiction Librarian/ Cataloguer; Mrs. Carol Gaal, Room Reservation and Volunteer Coordinator; Mrs. Terri Sheehan, Golf Outing Coordinator; Mr. & Mrs. Richard Weiser, Mr. George Hensley and Mr. John Wishnora representing the American Legion Post 677, Scholarship Recipients, Volunteers and Members of the Public.

Vice-Chairman Sheehan called the meeting to order at 6:35 p.m. since Chairman McGill was not able to attend. Vice-Chairman Sheehan welcomed those present while silent attendance was taken by Mrs. Hall.

**MINUTES AND FINANCIAL REPORTS:**

The Board and public reviewed the minutes for the April 25 regular meeting. Mr. Wynkoop motioned, seconded by Mrs. Middaugh, to accept the minutes. The motion passed.

Mr. Weimer presented the Monthly Portfolio Gain/Loss Report as of 04/30/11, the Transfers Report as of 05/16/11, and the Investment Summary Report as of 05/19/11. Mr. Wynkoop then presented the Summary Financial Data as of April 30, 2011, prepared by Mr. Craig Howell, CPA. Mrs. Hall then presented the April Check Registers for the Foundation and Library. Ms. Gruber noted that there were some unanticipated expenses in April because a storm sewer had to be pumped out and two sump pumps had to be replaced. Mrs. Middaugh then motioned, seconded by Mr. Weimer, to approve the Financial Reports. The motion passed.

Mr. Brausch then presented the April bank reconciliations for the Foundation and Library. Mr. Wynkoop motioned, seconded by Mr. Brausch, to approve the bank reconciliations. The motion passed.

**LIBRARY:**

Mrs. Middaugh presented the May PLF distribution reports. She reported that the May check was slightly higher than normal due to April tax revenues. Ms. Gruber reported that Wagnalls receives 8.3% of the Public Library Funds distributed to Fairfield County. Vice-Chairman Sheehan reported that Wagnalls was not supported by the County Library Tax.

Mrs. Middaugh then presented the Library Statistical Report. She reported that the March numbers were higher than usual and that the April numbers were more typical. She reported that the Computer Lab averages about 24 people per day, and that Circulation and Inter-Library Loans continue to be high.

Mrs. Tami Morehart, long-time Children's Librarian, reported on the Summer Reading Program, funded by a \$2,000 Target Grant, and the Annual Photography contest, which still needed a sponsor. She thanked Mr. Dick Weiser for loaning the carved giraffe and tiger for the kids to draw and win prizes. She thanked the Local Electrical Union No. 683 for sponsoring the 18<sup>th</sup> Annual Lego contest to be held August 18 and 19. She thanked all the sponsors and also stated that she was pleased to see that there were Scholarship Recipients who were former Children's Library patrons.

Mrs. Linda Burgess, Non-Fiction Librarian/Cataloguer, read some quotes about Libraries. She then reported on the Teen Reading section being developed, and that soon E-books, and not just Audio Books, could be downloaded. Ms. Gruber stated that Wagnalls was serious about the E-book revolution, and that the technology was not far from loaning devices to download books.

**OLD BUSINESS:**

Mrs. Carol Gaal, Room Reservation and Volunteer Coordinator, then presented the April Room Usage Report and the Volunteer Hours Report. She reported that Wagnalls was open for 202 hours; therefore, there was at least one volunteer for every hour in April. She then thanked all the volunteers for their service.

**NEW BUSINESS:**

Vice-Chairman Sheehan then presented information on a Legacy Campaign that Wagnalls was beginning. He stated that, in the weeks ahead, the Board would be asking the community to support Wagnalls, and that they would be having events and selling bricks and benches. He stated that the Board was going to make an effort to involve the community in Wagnalls once again. He thanked Mr. Dick Weiser, Mr. Bill Boving, and Mr. John Rogers, for being on the Legacy Campaign committee.

Vice-Chairman Sheehan then reported that Wagnalls had decided to try and have a Community Theatre production at Christmas time this year. He reported that they were currently trying to get the rights for "A Christmas Story". He also reported that they were going to try to get an original play written, "Our Town-Lithopolis", and get the community involved, but that would probably not be for a couple of years.

Mrs. Terri Sheehan, Golf Outing Coordinator, distributed preliminary information on a Golf Outing to be held on September 25. She stated that they were currently looking for sponsors and organizing a planning committee. She reported that there would be more details on the website in the next few weeks.

Ms. Gruber then presented the annual Tribute of Love Award to Mr. David Wynkoop for his many years of volunteer service on the Board. Mr. Wynkoop stated that it was a labor of love to serve on the Board because he had seen from an early age how Wagnalls had benefited the community.

Ms. Gruber then recognized this year's Scholarship Committee: Mr. Jared McGill, Mr. Bill Weimer, Ms. Amy Kruse, Mr. Dick Weiser, and Mrs. Deb Silvia. Ms. Gruber then read a Thank You note from Keri Leigh Baughman, the recipient of The Mabel Wagnalls Jones \$1,000 Scholarship, who was not able to attend since she was currently in college. Ms. Gruber then introduced Mr. George Hensley and Mr. John Wishnora to present the American Legion Post 677 \$1,000 Scholarship to Nathan J. Alspach. Ms. Gruber then awarded The Charles V. Moore \$500 Scholarship to Andrea J. Peer. Ms. Gruber then introduced Mr. & Mrs. Richard (Dick and Jo) Weiser who presented two A.B. & Hazel C. Weiser \$500 Scholarships to Mallory B. Spence and Stephanie K. Pace.

With that, the meeting was adjourned at 7:30 p.m. with a reception immediately following.

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Sandra K. Hall, Recording Secretary

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Jared J. McGill, Chairman

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Amy L. Kruse, Secretary/Treasurer