

MONDAY, APRIL 19, 2004
**THE WAGNALLS MEMORIAL FOUNDATION
BOARD OF DIRECTOR'S SPECIAL MEETING**

The Board of Directors held a special meeting on Monday, April 19, 2004, at 7:00 p.m. with the following board members present: Mr. David L. Wynkoop, Dr. William M. Haynes, Dr. Robert O. Jepsen, Mrs. Nancy E. Fisher, and Mrs. Traci L. Coffman. Other attendees were Mr. Kenneth Ellinger, Interim Director, and Mrs. Sandra Hall, Assistant Director.

MINUTES AND FINANCIAL STATEMENTS:

The minutes for the March 22 meeting were approved as submitted. The March financial statements were reviewed. A motion was made by Dr. Haynes to approve the minutes and financial statements, seconded by Dr. Jepsen. The motion passed.

LIBRARY REPORT:

Mrs. Hall commented that the Library Advisory Board has requested copies of the Foundation Board minutes pertaining to any Library business such as resolutions and ratifications, so that they could be informed of approvals in a timelier manner than currently being received. After some discussion, the Board decided that Mrs. Hall could only send the Library Report section of the Foundation minutes to the President of the Library Advisory Board. Mrs. Hall commented that this would not be much more timelier since she would have to wait until the next Board meeting for the minutes to be approved. After some discussion on this matter, Dr. Jepsen made a motion, seconded by Mrs. Fisher, to authorize Mrs. Hall to notify the President of the Library Advisory Board of any pertinent Library information approved at Foundation Board meetings.

Mrs. Hall reported that Mr. Corbus has agreed to continue on as Library Consultant at the rate of \$1.00 per month and that the April LLGSF distribution had been received.

INTERIM DIRECTOR'S REPORT:

Mr. Ellinger proposed presenting plaques to Mr. Wisner and Dr. Phillips for their years of service as Board Members, and to the two local police officers for their valor in apprehending the Kroger shooter. After some discussion, the Board asked Mr. Ellinger to order the plaques to be presented at the public Board Meeting on Monday, April 26, and to submit an article regarding this presentation to the newspapers.

Mr. Ellinger reported that Industrial Appraisal was recommending that the Foundation have a full appraisal done on its assets due to the IRS recommendation that a full appraisal be done every ten years. The last full appraisal was done in 1992 and Industrial Appraisal had been in negotiation with Mr. Neff for several years to do a full appraisal. Mr. Neff had signed a contract to have that appraisal done in 1993, but then had contacted Industrial Appraisal to hold the contract until a new Director had been appointed. Mr. Ellinger reported that he had contacted the Foundation's insurance agent and had been told that a full asset appraisal was not necessary. Mrs. Hall reported that she had a call into the Foundation's tax accountant to see what the IRS recommendations were and would report back to the Board with that information.

Mr. Ellinger reported on various other issues regarding the Foundation, including the updated Wagnalls brochure, the April/May newsletter, room reservations, and the health insurance renewal. Mrs. Hall commented that a representative needed to be designated to work on the health insurance renewal. After some discussion, the Board appointed her as that representative. Mr. Ellinger reported that \$38.00 had been collected in donations at the

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last Travelogue and the Board discussed the reasons why an admission fee wasn't being charged.

INDIVIDUAL ITEMS:

Mr. Ellinger spoke on the issue of the CPWL and gave a brief history on the Friends of the Library organization. He also asked the Board to consider the possibility of utilizing the space in the Community Building, currently housing the Owl's Nest bookstore, to generate rental income possibly from offering college courses.

Dr. Haynes reported that the sale of the Lithopolis Cemetery had fallen through but Mrs. Hall reported that the Cemetery had been able to make two payments to the Foundation on its outstanding balance. Mr. Wynkoop gave a brief history of the connection between the Cemetery and the Foundation.

Mr. Ellinger reported on the Memorial Day 5K Race and the need for volunteers. He also reported that representatives from the Columbus Museum of Art were coming to the Foundation to give an opinion on the artwork. There was general discussion regarding the possible sale of the Rockwells. Mr. Ellinger reported on the status of the grant writer.

With that the Board took a brief intermission due to the late hour.

Mr. Wynkoop then introduced discussion on the topic of ratifying a new Director. After some discussion, the Board decided to have Mr. Wynkoop invite Mr. Spencer to the next meeting. The Board also asked Mrs. Hall to provide a copy of the current Executive Director job description for their review.

Mr. Wynkoop then introduced discussion on the topic of selecting an attorney to replace Mr. Young. After some discussion, Mrs. Fisher motioned and Dr. Jepsen seconded, to appoint Mr. Chris Ralston. A vote was taken by right hand. The vote was unanimous. The motion passed.

Mr. Wynkoop then introduced discussion on the topic of selecting new Board Directors. After some discussion, it was decided to vote on the two proposed members, Mr. John Rogers and Mr. Jim Long, who had already been interviewed and invite Mr. Nathan Kingery to the May Board meeting to interview him. A vote was taken by ballot. The vote was unanimous to elect Mr. Rogers and Mr. Long as Board Directors.

With no further business to come before the Board, a motion was made by Mrs. Coffman to adjourn the meeting, seconded by Dr. Haynes. The motion passed.

Sandra K. Hall
Recording Secretary

Edwin A. Wisner, Chairman

David L. Wynkoop, Secretary/Treasurer

