

**THE WAGNALLS MEMORIAL
BOARD OF DIRECTOR'S PUBLIC MEETING
MONDAY, OCTOBER 23, 2006**

The Board of Directors held a public meeting on Monday, October 23, 2006 at 7:00 p.m. with the following board members present: Mr. David L. Wynkoop, Mr. James L. Long, , Mr. John H. Rogers, , Ms. Deblin Jennings, and Mr. Stuart Payne. Mr. George M. Sheehan, Mr. Carl C. Heister, and Mr. Jared McGill were absent. Ms. M. Ellen Gruber, Executive Director, and Mrs. Sandra Hall, Office Manager, were also present. Mr. Kevin Kale, Investment Manager with Manning & Napier Investment Advisors, attended as a guest.

Chairman Wynkoop called the meeting to order at 7:00 p.m. while silent attendance was taken by Mrs. Hall. He then welcomed Mr. Kevin Kale, Investment Manager with Manning & Napier Investment Advisors, to present the semi-annual investment report as of September 30, 2006. Mr. Kale reported a time-weighted return year-to-date to be 12.88% and an ending market value to be \$2,799,385. After Mr. Kale's presentation, he answered some questions from the Board and then he was thanked for attending and excused at 7:20 p.m.

MINUTES AND FINANCIAL REPORTS:

The Board reviewed the minutes for the September 25 meeting. Mr. Rogers motioned, seconded by Mr. Long, to accept the minutes as presented. The motion passed.

The Board then reviewed the September Bank/Portfolio Report. After some discussion regarding the check register, Mr. Long motioned, seconded by Mr. Rogers, to approve the September Bank/Portfolio Report. The motion passed.

The Board then reviewed the September Report of Gifts, Grants, and Contributions. Mr. Rogers motioned, seconded by Ms. Jennings, to accept the Report of Gifts as presented. The motion passed.

Mrs. Hall distributed copies of the September 2006 Income and Expense Report. There was some discussion regarding this report. The Board then reviewed the proposed 2007 Operating Budget. After some discussion, Mr. Rogers motioned, seconded by Mr. Payne, to accept the 2007 Operating Budget as presented. The motion passed.

There was some discussion regarding the Designated Funds. It was decided that Ms. Gruber should review the designated funds regarding each fund's income and purpose. There was some discussion regarding the allocation of funds but this discussion was tabled until the next meeting so that Chairman Wynkoop could contact Mr. Kale to get some information regarding this matter.

REPORTS/ACTION ITEMS:

There was some discussion regarding the storage of the Norman Rockwell paintings. It was decided that Ms. Gruber would research where these paintings could be better stored.

Ms. Gruber reported that United McGill would be moving into the Community Building on November 6.

At this time, members of the Wagnalls Family Theatre Board were invited to speak regarding the Theatre Board's decision on Friday, October 20, to cancel the production of "A Little House Christmas". After some discussion, however, it was decided to hold another meeting the next evening so that those members of the Theatre Board who were not present could be notified of the special meeting. The Foundation Board then appointed Mr. Jim Long to be a representative at this meeting on their behalf, along with Mr. John Rogers, who is the Foundation Board liaison to the Theatre Board. Mr. George Sheehan who is also a Foundation Board liaison to the Theatre Board was out of town. At 8:45 p.m., the Theatre Board members were thanked for attending and excused from the meeting.

OLD BUSINESS:

The Board reviewed a draft of the Thanksgiving Letter that Ms. Gruber was planning to send to former Scholarship recipients. Ms. Gruber then presented a schedule of quarterly events for 2007 including a Cabaret in March, a Spring chamber music event, a Fall Jazz/Bluegrass music event, and the New Year's Eve Gala that was now being planned for 2007. There was discussion regarding the Lithopolis Honey Fest scheduled for September 8, 2007.

Ms. Gruber reported that Mr. Boso, Committee Chairperson, and Mr. Hensley, Post Commander of the American Legion Post 677, had hand delivered formal notification that Wagnalls had been selected to receive a percentage of their quarterly distribution of funds for the 06/07 year beginning in November 2006.

Some other ways to raise funds were presented and there was discussion on the proposed draft bonus structure, which was tabled until the next meeting due to the absence of Board members.

There was discussion regarding the Lithopolis Area Fine Arts Association and their upcoming concerts.

NEW BUSINESS:

There was discussion regarding the need to authorize Ms. Gruber to be a signer on The Wagnalls Memorial Foundation Sub-Account at First Bremen Bank where the LLGSF monies are deposited and then transferred to the Library Account each month. After this discussion, Mr. Payne motioned, seconded by Mr. Long, to authorize Ms. Gruber to be a signer on this account. The motion passed.

The Board reviewed a proposed lease of Dell computers for the Administrative Offices. After some discussion, Mr. Payne motioned, seconded by Mr. Long, to authorize the proposed lease. The motion passed.

The Board reviewed a proposed change to the Personnel Policy that would change the employee classifications for benefits based on the number of hours worked per week. After some discussion, Mr. Long motioned, seconded by Mr. Payne, to accept the changed classifications. The motion passed.

The Board reviewed a letter from an employee requesting use of the accrued sick time that the Board froze on July 13, 2005. After some discussion regarding this issue, Ms. Jennings motioned, seconded by Mr. Long, to authorize the payment of sick time requested. Mr. Rogers abstained. The motion passed.

There was additional discussion regarding the meeting with the Theatre Board set for the next night and with that, the meeting was adjourned at 9:50 p.m.

Sandra K. Hall, Recording Secretary

David L. Wynkoop, Chairman

George M. Sheehan, Secretary/Treasurer