

**THE WAGNALLS MEMORIAL FOUNDATION  
BOARD OF DIRECTOR'S PUBLIC MEETING  
MONDAY, JULY 24, 2006**

The Board of Directors held a public meeting on Monday, July 24, 2006 at 7:00 p.m. with the following board members present: Mr. David L. Wynkoop, Mr. James L. Long, Mr. George M. Sheehan, Mr. John H. Rogers, Mr. Carl C. Heister, Ms. Deblin Jennings, and Mr. Stuart Payne. Mr. Russell A. Osborn was absent. Mr. Carl A. Spencer, Executive Director, and Mrs. Sandra Hall, Assistant Director, were also present. Mr. Bill Cipparone, Boy Scout Troop 241 Committee Chair, attended as a guest.

Chairman Wynkoop called the meeting to order at 7:05 p.m. while silent attendance was taken by Mrs. Hall.

**MINUTES AND FINANCIAL REPORTS:**

The Board reviewed the minutes for the June 26 regular meeting and the July 5 special meeting. Mr. Heister motioned, seconded by Mr. Rogers, to accept the minutes as presented. The motion passed.

The Board then reviewed the June Financial Reports. (Mr. Long entered the meeting at 7:20 p.m.) After some discussion regarding checks written and the format of the Income and Expense Report, Mr. Heister motioned, seconded by Mr. Sheehan, to approve the June Financial Reports. The motion passed.

The Board then reviewed the June Report of Gifts, Grants, and Contributions. Mr. Rogers motioned, seconded by Mr. Sheehan, to accept the Report of Gifts as presented. The motion passed.

**REPORTS/ACTION ITEMS:**

Chairman Wynkoop then asked Mr. Cipparone to come forward and present the Boy Scout Troop 241 Charter Renewal Certificate. Mr. Cipparone, on behalf of Troop 241 and with much appreciation, presented the Board with the 37<sup>th</sup> year Charter Certificate and thanked Wagnalls for sponsoring the Troop for all these years. Mr. Spencer and the Board Members then thanked Mr. Cipparone for all of his hard work in being a leader of the Boy Scouts and expressed their appreciation of how the Boy Scouts benefit the community.

After this presentation, Mr. Spencer reported on the June Progress Monitor that had been shared with the Library Board and was available to the public.

Mr. Sheehan then updated the Board on the Library LLGSF percentage allocation. He reported that an agreement for the years 2007 and 2008 had been reached between Wagnalls and the Fairfield County and Pickerington Libraries, and that a document was being drafted to be signed by all three entities.

Mr. Sheehan then reported on the Cemetery Board Proposal presented to the Wagnalls Board regarding the Mausoleum Loan. After some discussion regarding this proposal, Mr. Long motioned, seconded by Mr. Heister, to authorize Mr. Sheehan to draft a formal settlement agreement based, in principle, on the Cemetery proposal. The motion passed. Chairman Wynkoop abstained due to his seat on the Cemetery Board.

There was discussion regarding the posting of the Executive and/or Development Director and Bookkeeping/Accounting positions. Mr. Sheehan reported that the positions would be posted that weekend in the Columbus Dispatch and Lancaster Eagle-Gazette newspapers and also on their online Job Search services. The Board then agreed that the Executive Committee could narrow down the applicants with the full Board then making the final selections. There was discussion regarding a tentative timeline to accomplish this.

Mr. Heister and Mr. Sheehan presented the Finance Team's recommendation to select the accounting firm of Ary, Roepke, Mulchaey & Stevenson for a three year contract to offer accounting services. Mr. Long motioned, seconded by Ms. Jennings, to accept the Finance Team's recommendation to select Ary, Roepke, Mulchaey & Stevenson as the Wagnalls accounting firm. The motion passed.

Mr. Sheehan then updated the Board on the Wagnalls Theatre Company. He reported that Wagnalls had received a \$1,000 payment from the Theatre and that the current show "Seussical, the Musical" was doing very well, with sold out and near sold out performances. Mr. Long stated that he was pleased to be in the show and that he had received many comments about how good it was to have the Theatre open. Mr. Cipparone remarked on the good press that Wagnalls was receiving and he recommended doing a collage of this good press to be displayed at the Circulation Desk in the Library. Chairman Wynkoop agreed that this was a great idea and thanked Mr. Cipparone for his advice.

There was discussion regarding the Golf for Scholarships outing to be held on Sunday, September 17. The Board reviewed a proposed brochure to be used to promote this event. Ms. Jennings agreed to be the coordinator of this event again, with the assistance of the Wagnalls Support Staff.

Mr. Payne reported that the Lithopolis Area Marketing Association (LAMA) was organizing an Arts & Honey Festival to be held in Lithopolis in September 2007. He asked Ms. Jennings if she could offer her input since she had just been involved with the organization of the Pickerington Arts Festival.

Mr. Spencer reported that the Wagnalls website had recently been revised to offer online giving and other opportunities and that these could be found at [www.wagnalls.org](http://www.wagnalls.org). Mr. Cipparone remarked that Troop 241 had recently updated their website to include a link to the Wagnalls website.

With no further business to come before the Board, Mr. Heister made a motion to adjourn the meeting, seconded by Mr. Rogers. The motion passed and the meeting was adjourned at 8:20 p.m.

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Sandra K. Hall, Recording Secretary

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David L. Wynkoop, Chairman

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George M. Sheehan, Secretary/Treasurer